



Humane Educator

Position: Humane Educator

Department: Marketing and Public Relations

Reports To: Manager of Education and Outreach

Posting Date: April 16, 2026

Position Type: Full-time

Status: Temporary, June 22, 2026 to August 21, 2026

Wage/Benefits: \$17.90 per hour

Closing Date: May 1, 2026

Essential Duties and Primary Job Purpose

Under the direction of the Manager of Education and Outreach, the Regina Humane Society (RHS) Humane Educator actively participates in the research, planning, design, preparation and delivery of department education and outreach programs.

The Humane Educator collaborates with various community organizations to support services to at-risk communities promoting the safety and well-being of animals and their caregivers. Activities also include planning, preparation and delivery of educational and safety programs focused on various stakeholders and target groups within the community. The Humane Educator will assist in the gathering, analysis and reporting of data generated through the delivery of department programming.

Duties and Responsibilities

In accordance with the RHS's objectives, philosophies, policies and procedures, the Humane Educator is responsible for the following.

Program Development, Preparation and Delivery

1. Supports the design, planning, and preparation of content for the delivery of department programming.
2. Coordinates with other organizations and stakeholders in the planning and delivery of programming as required.
3. Coordinates with community agency representatives on programs that fit within their existing operations and resources as well as external programs that compliment RHS initiatives.

4. Delivery of educational programs for various audiences including school age and adult audiences via online videos and events, presentations at offsite venues, summer and day camps and community programs. Design elements must incorporate the needs of a variety of different learning styles and apply a variety of learning methodologies to ensure delivery of a holistic educational approach.
5. Engages with program participants, the community and program stakeholders in a manner that is culturally sensitive, inclusive, and applicable to the needs of the intended audience. Addresses sensitive issues within the education and outreach settings with highest degree of discretion, judgment, empathy, and professionalism.
6. Coordinates with the Manager of Education and Outreach and the Community Engagement Coordinator to assist volunteers with their assigned duties and ensure they have the tools and skills necessary to perform their tasks.
7. Collaborates with stakeholders, including sponsors, community organizations, and businesses, to assist with program content development.
8. Collaborates as required with the Manager of Education and Outreach and the Creative Coordinator to support the development of programming, social media and website content. Supports research, design and implementation of educational and promotional videos, blogs, and other digital content for the RHS website and social media platforms as needed.
9. Adheres to all RHS personnel policies and procedures. Acts as role model of professionalism and mutual respect during all interactions with staff.
10. Attends and actively participates in all department and staff meetings. Collaborates with other RHS departments and staff members to ensure a holistic approach to carrying out the mission and objectives of RHS.
11. Works with animals of varying size and temperament, handling individual animals in a caring and respectful manner.
12. Adheres to all RHS safety, training, and handling and transportation protocols to ensure that the Shelter environment is safe for animals, the public, volunteers, and other employees. Wears required clothing, identification and safety garments/equipment as defined by RHS policies and procedures.
13. Performs any other duty as assigned by the supervisor or management.

Work Contacts

This position interacts and collaborates with all levels of the organization, including entry-level staff members, peers in the other departments, executive team members, representatives from external agencies, the general public, and volunteers. Communication must be clear, understandable, positive, professional, and respectful in all circumstances.

Working Conditions

- Work is performed concurrently in an office and animal shelter environment, with frequent attendance required at offsite locations. Extended periods of standing and being active may be required. Occasional exposure to various outdoor conditions.
- Frequent driving on public streets under a variety of traffic conditions.
- Work performed may require lifting, bending, stooping, pushing, and other strenuous activities. Must be able to lift a maximum of 50lbs.
- Interaction with children, adolescents, and adults from the general public is frequent and requires respectful, empathetic, and progressive behavior at all times.
- Frequent exposure to computer video terminals and computer peripherals.
- Exposure to potentially aggressive, unruly and sick, diseased, and parasite-infested animals and infectious fluids and materials.
- Exposure to chemical cleaners.
- Environment can be noisy, odorous, and stressful, both physically and emotionally.

Education, Training, and Competencies

To perform this job successfully, an individual must be able to perform each essential duty and task satisfactorily. The requirements listed below represent the knowledge, skill, and/or ability required.

1. Demonstrated knowledge and experience in Child Development or Education. Enrollment in an Education or related degree or certificate program at a recognized educational institution is preferred.
2. Ability to teach humane attitudes and concepts in an engaging, creative and enthusiastic manner which aligns with the policies and ideology of the Regina Humane Society.
3. Effective verbal communication skills which are respectful, professional and clear with diverse individuals and groups including community organizations.
4. Excellent written communication skills in the development of written materials including program content, advertising/promotional materials, correspondence, reports and evaluation process.
5. Strong organizational skills with demonstrated ability to prioritize, multi-task, and meet deadlines are required.
6. Proficient in the use of Microsoft Office tools including Word, Excel, PowerPoint, and Outlook.

7. Knowledge of photography techniques and image editing is considered an asset.
8. Knowledge of social media platforms and their functionality.
9. Excellent public speaking and presentation skills.
10. Possess a valid Driver's License.
11. Ability to work occasional evenings and weekends if required.
12. This position requires a satisfactory Criminal Record Check, a Vulnerable Sector Check, and driver's abstract, issued within 60 days prior to the start of employment.

NOTE: This position is available under the Canada Summer Jobs Program. To be eligible, you must:

- **be between 15 and 30 years of age at the beginning of the employment period***
- **be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment** and**
- **have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada**

* You must be 15 years of age at the beginning of the employment period. You may be more than 30 years of age at the end of the employment period as long as you are 30 at the beginning of the employment period.

**International students are not eligible participants. International students include anyone who is temporarily in Canada for studies and who is not a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada. Youth awaiting a refugee status ruling, as well as those who hold a temporary visitor visa, youth visa or work visa are ineligible.

To apply submit your cover letter and resume by the closing date to:

***Rebecca Carson
Manager of Education and Outreach
rcarson@reginahumane.ca***

We thank all applicants for their interest, however,
only those selected for an interview will be contacted.