



Regina
Humane
Society

Gift-In-Kind Donation Form

Please read the Regina Humane Society's Gift –In-Kind FAQ's before completing this form. Please help us handle your gift appropriately by providing the information requested and send the form to:

Email to: donate@reginahumane.ca • Mail to: Box 3143, Regina, SK S4P 3G7 • Fax to: 306.545.7661

Donor Details

Name/ Organization Name _____

Address _____

City _____ Prov _____ Postal Code _____

Would you like a charitable tax receipt for your donation: Yes No

Details of Gift-In-Kind Donation

Description of Gift _____

Is this item: New Used The Fair Market Value of this item is :\$ _____

If used, what is the item's age? _____ Documentation provided to support FMV? Yes No

According to the Canada Revenue Guidelines (CRA) in order to legally issue a charitable tax receipt, the RHS requires official documentation (i.e. sales receipt) or independent appraisal of the Fair Market Value of the item. Tax receipts can only be issued when this documentation is on file with the RHS. For corporate donations, please provide an invoice. If documentation is not provided, FMV will be determined by the RHS. Depreciation of an item's worth will affect the value of the receipt issued. If the donor has received a benefit (advantage) for this gift, the receipt value will be reduced accordingly.

Donor Declaration

The CRA has a number of conditions in place that charities must adhere to when receipting gift-in-kind donations. These conditions affect the tax receipt value that the donor receives in return for their donation. These conditions do not apply to donations made out of inventory by a business. To receive a receipt, you must answer the following questions:

1. What was the original cost of the donation? This must be indicated in the box to the right if:
- It was acquired in the last three years.
 - It was acquired in the last ten years with the intent to donate to charity.
 - It was received in the last ten years from a family member or other non-arm's length person.
- In each of the cases above, the tax receipt amount will be lower of the donor's cost and the FMV.

2. Gifts made under donation tax sheltering arrangements or limited resource debt scenarios will Yes No not be accepted or receipted. Is this donation being made under a donation tax sheltering arrangement or limited recourse debt scenario?

Donor Signature

My signature below confirms that the information I have provided on this form is true and accurate and that I understand the terms and questions. I hereby authorize the RHS to use this information in determining the value of the tax receipt I receive and to share this information with CRA.

Signature of Donor _____ Date _____